



ONSITE SUPPORT

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Event Coordinator **Heather Ward.**

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Event Help Desk

Look for a friendly Expertise Events staff member at the Event Help Desk to assist with your onsite needs. The Help Desk is usually located at the entrance to the event (consult your floor plan for an exact location).

When you first arrive to set up, head to the Event Help Desk to collect your exhibitor badges and welcome pack.

During the event if you require any assistance, please direct your enquiries through to the Event Help Desk. Our contact number onsite from Monday, May 21 is **0488 139 466**.

Help Desk Daily Open Times

Monday	May	21	2018	4:00pm	6:00pm
Tuesday	May	22	2018	7:00am	6:00pm
Wednesday	May	23	2018	7:00am	6:00pm
Thursday	May	24	2018	7:00am	5:00pm
Friday	May	25	2018	7:00am	5:00pm
Saturday	May	26	2018	7:00am	5:00pm
Sunday	May	27	2018	7:00am	5:00pm

The Event Help Desk offers products to help with the set up and management of your stand including items such as velcro, packing tape and stationery. Selected first aid supplies are also available from the Helpdesk.